

# BCCCP BREAST ERRORS on Monthly Report

## KEY:

**What's an Abnormal CBE=** Discrete Palpable Mass; Bloody Serous Nipple Discharge; Nipple or areola scaliness; Skin dimpling or retraction

**What's an Abnormal Mammogram** = Suspicious abnormality; Highly suggestive of malignancy; Assessment incomplete; additional Imaging req'd; Recent Non BCCCP; Abnormal Mammogram requires follow up

**What's a Diagnostic Work Up** = Additional Mammogram, Ultrasound, film comparison, Repeat Breast Exam, physician consult, biopsy, fine needle aspiration

**Codes for Comment Section=** NC: Neoadjuvant chemotherapy; this will stop 'missing unknown stage/size'

LTF: Lost to follow up; let us know you are unable to contact patient to finish cycle

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**Error Message:** No purpose given for screening cycle in indicator field.';

**Why is this appearing?** The 'reason for screening' field is Blank

**What Should I do?** Select appropriate reason for screening- either Routine, Evaluate symptoms, Referral, or No mammogram, just CBE or other imaging

**Error Message:** No date for initial screening procedures';

**Why is this appearing?** There is no date in the Initial CBE or Initial Mammogram Field

**What Should I do?** Enter date for initial CBE or Initial Mammogram

**Error Message:** Age on mammogram date out of range

**Why is this appearing?** Birthdate of patient is AFTER the mammogram Date

**What Should I do?:** Check Registration record and enter the correct date of birth

**Error Message:** Abnormal CBE or mamm with no DX work-up planned';

**Why is this appearing?** The CBE or Mammogram results are abnormal findings and 'No' is selected for the 'Diagnostic Work-Up Planned'

**What Should I do?** Change the No to a YES. Diagnostic procedures should also be entered.

**Error Message:** Abnormal CBE or mamm with no diagnostic procedures or dx disp for x number of days

**Why is this appearing?** CBE or Mammogram is abnormal and there are no diagnostic procedures were entered and the patient has not died, moved, refused care, or was lost to follow

**What Should I do?** Enter diagnostic work up procedures, obtain results, and close out record

**Error Message:** Pending mammogram results for 'x' days

**Why is this appearing?** In The mammogram results field, 'Result is Pending' is selected

**What Should I do?** Once results are received, change the pending status from 'result is pending' to appropriate response.

**Error Message:** Pending diagnostic disposition for 'x' days

**Why is this appearing?** In the diagnostic disposition field, the 'Results are Pending' is selected

**What Should I do?** Once results are obtained, select the appropriate response. If patient is "Lost to Follow-up" or "Refuse Care", close out administratively by selecting one of those choices and entering the date you decide to cease contact with the patient

**Error Message:** Diagnosis of Cancer but treatment status pending or missing or no date for treatment initiation for 'x' days

**Why is this appearing?** The diagnostic disposition references the patient has 'Cancer diagnosed and Treatment Required'. But The Treatment disposition fields are blank.

**What Should I do?** Obtain date when treatment started and enter 'Treatment Initiated' in 'Treatment Disposition Field' with Date. If patient has died, moved, refused care, or unable to obtain results from provider, select appropriate response to close out case.

**Error Message :**diagnosis of invasive breast cancer but tumor size missing or unknown'

**Why is this appearing?** In the 'Final Diagnosis' Field, you selected Invasive Breast Cancer but did not enter a Tumor Size or entered Unknown

**What Should I do?** Enter the correct Tumor size if known

**Error Message:** Abnormal CBE or mammogram with missing DX Disp. For 'x' days

**Why is this appearing?** The CBE or Mammogram results are Abnormal and the 'diagnostic disposition' field is blank

**What Should I do?** Enter the final diagnostic disposition results to close out the case. Select Lost to Follow up and use the code LTF (lost to follow- up) in the comment section, if you can no longer get in contact with the patient.

**Error Message:** Diagnosis of Cancer but no final diagnosis';

**Why is this appearing?** In the 'Diagnostic Disposition' field you entered ' Breast Cancer Diagnosed, Tx Required'; however, in the 'Final Diagnosis' field is empty.

**What Should I do?** Enter the correct final diagnosis of the patient ( Breast ductal carcinoma in-situ, breast lobular carcinoma in-situ, invasive breast cancer, other cancer, or atypical epithelial hyperplasia)

**Error Message:** Duplicate cbe date or mamm date from visit on 'x'

**Why is this appearing?** You have two records with the same date in the Initial Mammogram or CBE field.

**What Should I do?** Use dates that start from the current visit date of that cycle and forward throughout the record. Never use past dates unless it's the in Last Mammogram Date field. Even if the cycle is just a follow up for a ultra sound, in the initial mammogram or cbe field, use the date of the ultrasound, not the date of a mammogram/cbe that is from a previous record.

**Error Message:** Diagnostic workup planned but screening not abnormal';

**Why is this appearing?** The initial mammogram result is Negative or benign, but you selected 'Yes' for the 'Diagnostic Work Up Planned' field.

**What Should I do?** Change the 'Yes' to a 'No'. Do not enter any diagnostic work procedures ie. additional mammogram, ultrasound, ect.)If the visit was an ultrasound only enter 'CDUSTF' (Clinician Directed Ultra Sound for Short Term Follow-Up) in the comment field.

**Error Message:** Diagnostic workup planned but no diagnostic procedures';  
**Why is this appearing?** 'Yes' is entered in the 'Diagnostic Work Up Planned?' field, and the screening was abnormal, and the diagnostic disposition field IS NOT 'patient died', 'Moved', or 'Refusal of care'  
**What Should I do?** If the screening was abnormal, you must enter diagnostic procedures.

**Error Message:** No diagnostic workup planned but diagnostic procedures were done

**Why is this appearing?** 'No' is entered in the 'Diagnostic Work Up Planned?' field but diagnostic procedures (additional mammogram, ultrasound, biopsy, ect) were entered. And the code CDUSTF was not entered in the comment field  
**What Should I do?** If this was not a clinician directed ultra sound short - term follow, then change 'No' to 'Yes' for the field 'Diagnostic Work Up Planned?'. If it was a short term follow up, enter 'CDSUTF' in the comment field.

**Error Message:** Short term follow-up planned but diagnostic procedures were done

**Why is this appearing?** Short Term Follow Up field is 'Yes' and Diagnostic Work up Planned is 'No' and Diagnostic procedures were entered  
**What Should I do?** No diagnostic procedures should be entered if Diagnostic Work Up Planned is 'No'. Delete the diagnostic procedures or change the 'No' to 'Yes' for Diagnostic Work up planned.

**Error Message:** No short term follow-up planned but suggested';

**Why is this appearing?** The initial mammogram results were 'Probably benign; short term follow up required', but 'No' was selected for 'Short Term Follow up Required?' field  
**What Should I do?** Select Yes for 'Short Term Follow up Required?' field

**Error Message:** Short term follow-up planned but next mamm scheduled for 12 or 24 months';

**Why is this appearing?** You selected 'Yes' to Short Term Follow up and also selected 12 or 24 months for 'Next Screening Mammogram Due in x months'  
**What Should I do?** If Short Term Follow up is Yes, the next screening should be between 2-6 months.

**Error Message:** No short-term follow-up planned but next mamm scheduled in less than 12 months

**Why is this appearing?** You selected No to 'Short Term Follow up required?' and selected months ranging from 2-6 months for 'Next Screening Mammogram due' field  
**What Should I do?** Select 12 or 24 months for 'Next Screening Mammogram due'

**Error Message** Repeat mammogram done but initial mammogram NOT technically unsatisfactory

**Why is this appearing?** You entered information in the 'Repeat Mammogram' fields but the Initial Mammogram result was not 'Technically Unsatisfactory'  
**What Should I do?** If the second mammogram was a diagnostic procedure, enter the information in the 'Additional Mammogram' fields, not the 'Repeat Mammogram' fields.

**Error Message:** Diagnosis of cancer but no diagnostic procedures done'

**Why is this appearing?** In the 'Diagnostic Disposition' fields, 'Breast Cancer Diagnosed' is selected but the diagnostic procedures are missing in the record

**What Should I do?** You must enter diagnostic procedures to show confirmation of cancer or any other final disposition choice.

**Error Message:** Additional imaging required but no additional imaging done';

**Why is this appearing?** The mammogram, repeat mammogram or additional mammogram has results of 'Assessment Incomplete; additional imaging required. But, there is no ultrasound, film comparison

**What Should I do?** Enter Ultrasound or Film comparison information. Complete 'final imaging outcome' field as well.

**Error Message** Additional mammogram done but not required by initial mammogram';

**Why is this appearing?** The additional Mammogram fields were completed but the Initial Mammogram results were not abnormal or CBE was not abnormal

**What Should I do?** Either delete additional Mammogram if initial screenings were normal. Or change the results of the initial screenings to an abnormal result.

**Error Message** Repeat additional mamm done when additional mamm not unsatisfactory';

**Why is this appearing?** A repeat additional Mammogram was completed but the Additional Mammogram results were not 'Technically Unsatisfactory'

**What Should I do?** Delete the Repeat additional Mammogram information if the 'additional mammogram' was not technically unsatisfactory. Or change the results of the 'additional mammogram' to technically unsatisfactory

**Error Message:** Non BCCCP mammogram charged or partially charged to BCCCP';

**Why is this appearing?** A State or Federal Funding source was chosen in the charged to BCCCP field

**What Should I do?** Change the coding source to Non-BCCCP. Or change the mammogram results from 'Recent Non-BCCCP mamm...' to another choice

**Error Message:** Additional imaging procedure done but no final imaging outcome';

**Why is this appearing?** Data is in the 'Additional Mammogram', 'Ultra Sound' or 'Film Comparison' fields but the 'Final Imaging Outcome' field is blank.

**What Should I do?** Complete the 'Final Imaging Outcome' field and use the same results from the 'Additional Mammogram', 'Ultra Sound' or 'Film Comparison

# BCCCP Cervical Errors on Monthly Report

## KEY:

**What's an Abnormal PAP=** ASC-H; HSIL; Squamous cell carcinoma; Abnormal glandular cells; Recent non BCCCP abnormal pap

**What's a Diagnostic Work Up=** Colposcopy, Cervical Biopsy, ECC, LEEP, CKC

**Codes for Comment Section=** **CDCSTF** (Clinician Directed Colposcopy for Short-Term Follow Up); **CDC** (Clinician Delayed Colposcopy); **LTF** (Lost to Follow UP); **CDUSTF** (Clinician Directed Ultrasound for Short Term Follow up); **NCAP** (Non-Cervical Abnormal Pelvic Exam); **HPV+** (let's us know why a diagnostic procedure was done when PAP was normal)

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**Error Message:** No purpose given for screening cycle in indicator field.';

**Why is this appearing?** The 'reason for screening' field is Blank

**What Should I do?** Select appropriate reason for screening- either Routine, short term follow up, Referral, or No pap diagnostic only

**Error Message:** 'Biopsy is CIN II but treatment disposition is missing';

**Why is this appearing?** CIN II is considered pre-cancerous and there is nothing in the treatment disposition field.

**What Should I do?** You must choose treatment as pending, initiated, patient died, or moved... If a LEEP, CKC, or ECC was performed, select treatment initiated and use the date of that procedure for the treatment date. Enter LEEP, CKC, or ECC in comment field.

**Error Message:** No date for initial screening procedures

**Why is this appearing?** The 'pelvic exam date' and 'pap date' are missing but the purpose for screening is not 'No Pap, Diagnostic Only'

**What Should I do?** Enter dates in the pelvic and pap date fields (use current visit date even if the visit is for a diagnostic only).

**Error Message:** BCCCP pelvic exam done without PAP test';

**Why is this appearing?** There is a date in the 'Pelvic Exam Date' field but the 'Pap date' is missing and the 'Pelvic exam' was charged to Federal or partial Federal Funds.

**What Should I do?** There needs to be Pap Test performed.

**Error Message:** Age on pap date out of range

**Why is this appearing?** The birthdate of the patient is AFTER the date of the pap

**What Should I do?** Correct the birthdate on the demographics form in your EHR

**Error Message: Abnormal pap with no DX work-up planned for**

**Why is this appearing?** The pap result is abnormal but 'No' is selected for the 'Diagnostic Work Up Planned?' field.

**What Should I do?** Change the 'Diagnostic Work Up Planned' field to 'YES'. Or Enter CDC in the comment box, if applicable. CDC = Clinician Delayed Colposcopy; let us know why there was no follow up.

**Error Message: Abnormal pap with no diagnostic procedures completed for 'x' days**

**Why is this appearing?** The pap result is abnormal but there are no diagnostic procedures (colposcopy, biopsy, ECC, LEEP, CKC) entered

**What Should I do?** Enter diagnostic procedure info. OR enter CDC in comment box if it's a Clinician Delayed Colpo

**Error Message: Abnormal pelvic - DX work-up may be required**

**Why is this appearing?** The Pelvic result is abnormal and diagnostic work up is 'No'.

**What Should I do?** If this is a non-cervical abnormal, enter NCAP in the comment section. OR enter diagnostic procedures to complete the cycle

**Error Message: Diagnosis of Cancer but treatment status pending or missing or no date for treatment initiation for 'x' days**

**Why is this appearing?** The diagnostic disposition is 'Cancer Diagnosed' and Treatment disposition is 'Pending'

**What Should I do?** Enter Treatment start date as soon as possible.

**Error Message: Abnormal pap with missing DX Disp. For 'x' days**

**Why is this appearing?** Pap results are abnormal and diagnostic disposition field is empty.

**What Should I do?** If you are still waiting on results of diagnostic procedures, enter 'Pending'. Once results are received enter correct diagnostic disposition or other applicable choice (patient died, moved, non-responsive...)

**Error Message: Diagnostic workup planned but screening not abnormal'**

**Why is this appearing?** 'Yes' is selected for the 'Diagnostic Work Up Planned' field but the pap result is not abnormal

**What Should I do?** Change 'Yes' to 'No' for diagnostic work up field. OR enter CDCSTF in comment section if visit was a Clinician Directed Colpo for short term follow up. Or enter HPV+ in comment field if colpo was done because of HPV positive result.

**Error Message: Pending diagnostic disposition for 'x' days**

**Why is this appearing?** Pending is selected for Diagnostic Disposition Field.

**What Should I do?** Once results are received, enter correct disposition.

**Error Message: Diagnostic workup planned but no diagnostic procedures**

**Why is this appearing?** Yes is selected for Diagnostic Work Up planned? And there are no diagnostic procedures entered. The diagnostic disposition IS NOT 'patient died', 'moved', or 'patient refused'

**What Should I do?** Change 'Yes' to 'No' for diagnostic work up planned if this is not an abnormal screening. OR enter diagnostic procedures

**Error Message:** No diagnostic workup planned but diagnostic procedures were done

**Why is this appearing?** 'No' is entered in Diagnostic Work up planned field and Diagnostic procedures are entered and CDCSTF is not in the comment field

**What Should I do?** Change 'No' to 'YES' for diagnostic work up planned field. OR enter CDCSTF in comment if cycle is a Clinician Directed Colpo for short term follow

**Error Message:** Repeat pap done but initial pap NOT technically unsatisfactory'

**Why is this appearing?** The specimen adequacy was coded as satisfactory and the Repeat Pap fields are entered

**What Should I do?** If the specimen adequacy was truly satisfactory, delete repeat pap information. OR change specimen adequacy from Satisfactory to Unsatisfactory

**Error Message:** Diagnosis of cancer but no diagnostic procedures done

**Why is this appearing?** Cervical Cancer diagnosed is entered in Diagnostic Disposition field, but diagnostic procedure information is missing.

**What Should I do?** Enter diagnostic procedures that confirmed diagnosed cancer. OR choose other diagnostic disposition if data entry error.

**Error Message:** Specimen type indicates conventional pap (might really be liquid based)

**Why is this appearing?** Conventional Test is entered in 'Specimen Type'.

**What Should I do?** Typically, Liquid Based Tests are performed. Change Conventional test to liquid based test in specimen type field.

**Error Message:** Short term follow-up planned but next pap scheduled for 24, or 36 months'

**Why is this appearing?** Yes is selected for 'Short Term follow up' and a range between 24-36 months is entered in 'Next Pap Due' field

**What Should I do?** Change the months from 24 or 36 to 12 months or less. OR Select No for short term follow up

**Error Message:** No short term follow-up planned but next pap scheduled in less than 12 months

**Why is this appearing?** No is selected for 'short term follow up' and a range below 12 months is selected for 'Next Pap Due' Field

**What Should I do?** Select month range 24-60 months for 'Next pap due' field. Or select Yes to Short Term Follow Up field.

**Error Message:** Biopsy done but no results for biopsy';

**Why is this appearing?** There is a date in the biopsy field but no results

**What Should I do?** Enter biopsy information in the biopsy result field. If no biopsy was performed, delete biopsy date.

**Error Message:** Colposcopy result indicates biopsy/ecc but no biopsy/ecc documented.';

**Why is this appearing?** 'Biopsy and/or ECC was performed with colpo' was selected in the Colpo Result field. The biopsy and ECC date fields are missing

**What Should I do?** Enter the biopsy and/or ECC date and result fields. OR change the Colpo result field to 'No biopsy performed'

**Error Message:** Biopsy done but no colposcopy documented or colposcopy results indicate no biopsy

**Why is this appearing?** 'No Biopsy Performed' is entered in the Colpo result's field or colposcopy date is missing; and biopsy date is entered; and CDC is not in the comment field.

**What Should I do?** Enter 'Biopsy performed w/Colpo' in Colposcopy result field and enter Colposcopy date. OR enter CDC in comment field to indicate that it was a Clinician Delayed Colpo

**Error Message:** Client re-screened too soon

**Why is this appearing?** The last cycle pap date is less than 34 days from current visit date and there was a normal pap result on the last cycle, and HPV test was not done. OR the last cycle pap date is less than 58 days from current visit date and last cycle pap result was normal and HPV was negative and the patient is less than 30 years old

**What Should I do?** Make sure this record's information does not need to part of the last cycle (was this information due to a technically unsatisfactory screening? If so, it should go into the last cycle's record and entered in the Repeat Pap fields. OR Patient should have screening at a later date.